| **Voting Member** | **Interest Category (Executive Committee role)** | **Present (x) /Absent ( ) / Alternate Present (\*)** |
| --- | --- | --- |
| Timothy E. Buscha | Industries (Chair) | X |
| Alia Vinson | Water Districts (Vice Chair) | X |
| Erwin Burden | Counties (Secretary) |  |
| Augustus Campbell | Public #1 (At-Large member) | X |
| Matthew Barrett | River Authorities (At-Large member) | X |
| Elisa Macia Donovan | Agricultural Interests | X |
| Connie Pothier | Small Business | X |
| Paul E. Lock | Electric Generating Utilities |  |
| Hanadi Rifai | Environmental Interests | X |
| Vacant | Municipalities |  |
| Tina Petersen | Flood Districts | X |
| Todd Burrer | Water Utilities | X |
| Brian Maxwell | Coastal Communities | Bob Kosar\* |
| Christina Quintero | Public #2 |  |
| Imelda Diaz | Upper Watershed | X |

|  |  |  |
| --- | --- | --- |
| **Non-voting Member** | **Agency** | **Present(x)/Absent ( )/ Alternate Present (\*)** |
| Hope Zubek | Texas Parks and Wildlife Department |  |
| Michelle Ellis | Texas Division of Emergency Management |  |
| Kristin Lambrecht | Texas Department of Agriculture |  |
| Joel Clark | Texas State Soil and Water Conservation Board |  |
| Santiago Franco | Texas General Land Office |  |
| Cynthia Nolasco | Texas Water Development Board | Nicholas Collins\* |
| Melinda Johnston | Texas Commission on Environmental Quality |  |
| Justin Bower | Houston-Galveston Area Council |  |
| Ellie Alkhoury | Texas Department of Transportation |  |
| Tom Heidt | Port Houston |  |

|  |  |  |
| --- | --- | --- |
| Michael Turco | Harris-Galveston Subsidence District |  |
| Brandon Wade | Region H Regional Water Planning Group |  |
| Sally Bakko | Gulf Coast Protection District |  |
| Lisa Mairs | U.S. Army Corps of Engineers |  |

|  |  |  |
| --- | --- | --- |
| **Liaisons from RFPG** | **Regional Flood Planning Group** | **Present(x)/Absent( )/ Alternate Present (\*)** |
| Todd Burrer | Trinity Region RFPG |  |
| Liv Haselbach | Neches Region RFPG |  |
| Mark Vogler | Lower Brazos RFPG | X |
|  |  |  |

|  |  |  |
| --- | --- | --- |
| **Liaisons from Other Entities** | **Entity** | **Present(x)/Absent( )/ Alternate Present (\*)** |
| Brandon Wade | Region H Regional Water Planning Group |  |
| Cory Stull | FNI | X |
| Maggie Puckett | FNI | X |
|  |  |  |

| **Project Sponsor** | **Entity** | **Present(x)/Absent( )/ Alternate Present (\*)** |
| --- | --- | --- |
| Lea Sanford | Office of the County Engineer | x |
| Mike Garcia | Office of the County Engineer | x |
| Jonathan Spellman | Office of the County Engineer | x |
| Timothy Williams | Office of the County Engineer | x |

**Quorum:**

Number of voting members or alternates that were present: (11 ) total, (8 ) at time of quorum Number required for quorum per current voting membership of 15: 8

**Attendees\*\*: Remote:**

*\*\*Meeting attendee names were gathered from the WebEx meeting platform.*

**Meeting Date: October 10, 2024  
Start Time:** 9:00 AM

**AGENDA ITEM 1: Call to Order**

* **Discussion/Action Items:**
  + The meeting was called to order at 9:00 AM.

**AGENDA ITEM 2: Welcome and Roll Call**

* **Discussion/Action Items:**
  + Roll call was conducted (see attendee list).
  + A quorum was established.

**AGENDA ITEM 3: Public Comments on Agenda Items**

* **Discussion/Action Items:**
  + No public comments were submitted.

**AGENDA ITEM 4: Texas Water Development Board (TWDB) Update**

* **Discussion/Action Items:**
  + No new updates

**AGENDA ITEM 5: Approval of Meeting Minutes**

* **Discussion/Action Items:**
  + Meeting Minutes was approved - upon edits being complete
    - Add an “A” to Alia
    - Add \* behind Bob Koser name

**AGENDA ITEM 6: Liaison Reports on Regional Progress and Related Entities**

* **Discussion/Action Items:**
  + **Trinity Region:** Absent
  + **Neches Region:** Absent
  + **Lower Brazos Region:** Mark Vogler - no comments made
  + **Region H Water:** Absent
  + **Gulf Coast Protection District (GCPD):** Absent

**AGENDA ITEM 7: Update by the Project Sponsor regarding the status of the Contract Approval for the Technical Consultant for the 2028 Regional Flood Planning Cycle.**

* **Discussion/Action Items:**
  + The contract with the technical consultant (FNI) was approved by the Commissioner's Court on November 12, 2024.
    - It is currently in circulation for signatures.

**AGENDA ITEM 8: Discussion about future amendments to the regional flood plan to add a new FMX or modify an existing FMX.**

* **Discussion/Action Items:**
  + Follow up on previous action items regarding the approval of the flood plan.
    - This includes the potential expansion to add new FMXs or enhancements to existing FMXs.
    - An eBlast was sent to the SJRFPG contact database
  + Presented amendments and flyer at the HGAC RFMC meeting on October 23, 2024.
    - Flyers were circulated to the HGAC RFMC database following the meeting.

**AGENDA ITEM 9: Discussion and consideration of action for creation of a new voting member position on the Regional Flood Planning Group Board for Small Municipalities.**

* **Discussion/Action Items:**
  + A motion was passed to create a new voting-member position - Small Municipalities
    - **1st Motion:** Alia Vinson
    - **2nd Motion:** Augustus Campell
    - **Vote:**  Yea: 11 Nay: 0
  + Population was discussion was based on the preferences on establishing “what is a small city” of the SJRPG.
  + A motion was passed to set the city population for the Small Municipalities set at 50,000 or less
    - **1st Motion:** Bob Koser
    - **2nd Motion:** Imelda Diaz
    - **Vote:** No Vote
  + A motion was passed to amend the previous action to set the City population threshold at 60,000 or less and require an endorsement from the city as a delegate.
    - **1st Motion:** Bob Koser
    - **2nd Motion:** Imelda Diaz
    - **Vote:** Yea: 10 Nay: 1

**AGENDA ITEM 10: Consideration of Executive Committee’s Recommendation for the Vacant Municipalities Board Position**

* **Discussion/Action Items:**
  + To re-issue the announcement of the open voting board position
    - Municipalities
    - Small Municipalities
    - Previous candidates do not have to re-submit application
  + A motion to reissue the solicitation of open voting member positions
    - **1st Motion:** Tina Petersen
    - **2nd Motion:** Bob Koser
    - **Vote:** Yea: 11 Nay: 0
  + SJRFPG sponsors will reissue the notice once the wording has been approved by the executive committee

**AGENDA ITEM 11: Discussion of the need to reestablish the SJRFPG working subcommittees**

* **Discussion/Action Items:**
  + SJRFPG subcommittees
    - Technical
      * Will be valuable to technical consultant - FNI team
    - Public
      * Will aid in community and public outreach
    - Will be established in year 2025
  + Chair of subcommittees will:
    - Setup remaining officers of subcommittee
    - Host public meeting
    - Process will be identical to normal SJRFPG planning meeting

**AGENDA ITEM 12: Discussion and possible action for the nominations for Chairs of the SJRFPG working subcommittees.**

* **Discussion/Action Items:**
  + Seek nominations for the Technical and Public Subcommittee Chair positions.
  + SJRFPG members interested in serving are encouraged to express their interest to the Executive Members, the subcommittee chair, and the SJRFPG Sponsor.

**AGENDA ITEM 13: Presentation of 2024 Planning Group Key Dates and Deadlines:**

**a. Upcoming Planning Schedule Milestones**

**b. Next SJRFPG Planning Meeting to be held January 9, 2024**

**AGENDA ITEM 14: Consider Agenda Items for Next Meeting**

* Welcome new voting members
* Voting of Subcommittee chair

**AGENDA ITEM 15: Public Comments – Limit 3 Minutes Per Person**

* **Discussion/Action Items:**
  + No public comments were made.

**AGENDA ITEM 16: Adjournment**

* **Discussion/Action Items:**
  + The meeting was adjourned 10:29 am

**MEETING END TIME: 10:29 am**

Erwin Burden, Secretary

Tim Buscha, Chair