|  |  |  |
| --- | --- | --- |
| **Voting Member** | **Interest Category (Executive Committee role)** | **Present (x) /Absent ( ) / Alternate Present (\*)** |
| Timothy E. Buscha | Industries (Chair) | X |
| Alia Vinson | Water Districts (Vice Chair) | X |
| Erwin Burden | Counties (Secretary) | x |
| Augustus Campbell | Public #1 (At-Large member) |  |
| Matthew Barrett | River Authorities (At-Large member) | X |
| Elisa Macia Donovan | Agricultural Interests | X |
| Connie Pothier | Small Business | X |
| Paul E. Lock | Electric Generating Utilities |  |
| Hanadi Rifai | Environmental Interests | X |
| Vacant | Municipalities |  |
| Tina Petersen | Flood Districts | Gary Bezemek\* |
| Todd Burrer | Water Utilities |  |
| Brian Maxwell | Coastal Communities | Bob Kosar\* |
| Christina Quintero | Public #2 | X |
| Imelda Diaz | Upper Watershed |  X |
| Augustus Campbell | Public #1 |  |

|  |  |  |
| --- | --- | --- |
| **Non-voting Member** | **Agency** | **Present(x)/Absent ( )/ Alternate Present (\*)** |
| Hope Zubek | Texas Parks and Wildlife Department |  |
| Michelle Ellis | Texas Division of Emergency Management |  |
| Kristin Lambrecht | Texas Department of Agriculture |  |
| Joel Clark | Texas State Soil and Water Conservation Board |  |
| Santiago Franco | Texas General Land Office |  |
| Cynthia Nolasco | Texas Water Development Board |  Nicholas Collins\* |
| Melinda Johnston | Texas Commission on Environmental Quality |  |
| Justin Bower | Houston-Galveston Area Council |  |
| Ellie Alkhoury | Texas Department of Transportation |  |
| Tom Heidt | Port Houston |  |

|  |  |  |
| --- | --- | --- |
| Michael Turco | Harris-Galveston Subsidence District | X |
| Brandon Wade | Region H Regional Water Planning Group |  |
| Sally Bakko | Gulf Coast Protection District |  |
| Lisa Mairs | U.S. Army Corps of Engineers |  |

|  |  |  |
| --- | --- | --- |
| **Liaisons from RFPG** | **Regional Flood Planning Group** | **Present(x)/Absent( )/ Alternate Present (\*)** |
| Todd Burrer | Trinity Region RFPG |  |
| Liv Haselbach | Neches Region RFPG  |  |
| Mark Vogler | Lower Brazos RFPG | X |
|  |  |  |
|  |  |  |
|  |  |  |

|  |  |  |
| --- | --- | --- |
| **Liaisons from Other Entities** | **Entity** | **Present(x)/Absent( )/ Alternate Present (\*)** |
| Brandon Wade | Region H Regional Water Planning Group |  |
| Cory Stull  | FNI |  X |
| Maggie Puckett | FNI |  X |
|  |  |  |
|  |  |  |

|  |  |  |
| --- | --- | --- |
| **Project Sponsor** | **Entity** | **Present(x)/Absent( )/ Alternate Present (\*)** |
| Lea Sanford | Office of the County Engineer | x |
| Mike Garcia | Office of the County Engineer | x |
| Jonathan Spellman | Office of the County Engineer | x |
| Timothy Williams | Office of the County Engineer | x |
| Binul Boben | Office of the County Engineer | X |

**Quorum:**

Number of voting members or alternates that were present: (11 ) total, (8 ) at time of quorum Number required for quorum per current voting membership of 15: 8

**Attendees\*\*: Remote:**

*\*\*Meeting attendee names were gathered from the WebEx meeting platform.*

**Meeting Date: October 10, 2024
Start Time:** 9:03 AM

**AGENDA ITEM 1: Call to Order**

* **Discussion/Action Items:**
	+ The meeting was called to order at 9:03 AM.

**AGENDA ITEM 2: Welcome and Roll Call**

* **Discussion/Action Items:**
	+ Roll call was conducted (see attendee list).
	+ A quorum was established.

**AGENDA ITEM 3: Public Comments on Agenda Items**

* **Discussion/Action Items:**
	+ No public comments were submitted.

**AGENDA ITEM 4: Texas Water Development Board (TWDB) Update**

* **Discussion/Action Items:**
	+ On October 2, 2024, the flood planning team received guidance on amending the 2023 RFP.
	+ TWDB provided additional instructions to align with the 2026-2027 Flood Infrastructure Fund cycle.
	+ The deadline for submitting amendments to TWDB is April 1, 2025.
	+ More details are available on the [TWDB website](https://www.twdb.texas.gov/).

**AGENDA ITEM 5: Approval of Meeting Minutes**

* **Discussion/Action Items:**
	+ There were no further comments or discussions on the meeting minutes.
	+ A motion to approve the minutes was made by Alia Vinson and seconded by Erwin Burden.
	+ The meeting minutes were unanimously approved by the planning group.

**AGENDA ITEM 6: Liaison Reports on Regional Progress and Related Entities**

* **Discussion/Action Items:**
	+ **Trinity Region:** Absent
	+ **Neches Region:** Absent
	+ **Lower Brazos Region:** Progressing as planned.
	+ **Region H Water:** The 2026 plan is progressing as expected.
	+ **Gulf Coast Protection District (GCPD):** Absent

**AGENDA ITEM 7: Executive Committee’s Recommendation for Vacant Municipalities Board Position**

* **Discussion/Action Items:**
	+ The Executive Committee interviewed two candidates last month.
	+ Discussion covered small vs. large city flood management strategies and the importance of broad city representation.
	+ Proposal to create an additional voting position for small municipalities.
	+ The process for creating a new voting position must comply with Section 4.2 of the SJRFPG bylaws.
	+ Approval of this new position requires a two-thirds majority (15 votes) from all voting members.
	+ Action Item: OCE will gather city population data and present it to SJRFPG.
	+ Discussion on appropriate population size to define a small municipality.

**AGENDA ITEM 8: Update on SJRFPG’s Contract with TWDB and Technical Consultant Status for 2028 Flood Planning Cycle**

* **Discussion/Action Items:**
	+ The TWDB contract is being routed for signatures.
	+ Once signed, it will be sent to Judge Hidalgo for a signature.
	+ The agreement will be reviewed at the October 29, 2024, Commissioner’s Court.
	+ FNI’s contract is finalized, targeting approval by October 29, 2024; if delayed, it will be moved to November 12, 2024.

**AGENDA ITEM 9: Discussion on Amendments to Regional Flood Plan**

* **Discussion/Action Items:**
	+ Introduction of the FNI team.
	+ Discussion of potential amendments to the flood plan, including adding new FMX or modifying existing FMX projects**.**

**AGENDA ITEM 10: Key Dates and Deadlines for 2024 Planning Group**

* **Discussion/Action Items:**
	+ Upcoming milestones and deadlines were presented.
	+ The next RFPG Planning Meeting is scheduled for December 12, 2024 (TBD).

**AGENDA ITEM 11: Agenda Items for Next Meeting**

* **Discussion/Action Items:**
	+ Creating a new voting position for small municipalities.
	+ Onboarding of the technical consultant**.**

**AGENDA ITEM 12: Public Comments**

* **Discussion/Action Items:**
	+ No public comments were made.

**AGENDA ITEM 13: Adjournment**

* **Discussion/Action Items:**
	+ The meeting was adjourned 10:03 am

**MEETING END TIME**



Erwin Burden, Secretary



Tim Buscha, Chair