

TWDB CONTRACT NO. 2101792491
APPROVED BUDGET MEMORANDUM NO. 1
AMENDED EXHIBIT B
Task and Expense Budgets

TASK BUDGET

TASK	TASK DESCRIPTION	ORIGINAL BUDGET	REVISED BUDGET	AMOUNT CHANGED
1	Planning Area Description	\$107,300.00	\$107,294.66	(\$5.34)
2A	Existing Condition Flood Risk Analysis	\$278,520.00	\$269,260.17	(\$9,259.83)
2B	Future Condition Flood Risk Analysis	\$254,060.00	\$253,225.08	(\$834.92)
3A	Evaluation and Recommendations on Floodplain Management Practices	\$48,920.00	\$66,010.99	\$17,090.99
3B	Flood Mitigation and Floodplain Management Goals	\$24,460.00	\$33,021.00	\$8,561.00
4A	Flood Mitigation Needs Analysis	\$73,380.00	\$73,359.43	(\$20.57)
4B	Identification and Evaluation of Potential Flood Management Evaluations and Potentially Feasible Flood Management Strategies and Flood Mitigations Projects	\$430,280.00	\$411,218.28	(\$19,061.72)
4C	Prepare and Submit Technical	\$48,920.00	\$49,917.93	\$997.93
5	Recommendation of Flood Management Evaluations and Flood Management Strategies and Associated Flood Mitigation Projects	\$538,120.00	\$521,387.79	(\$16,732.21)
6A	Impacts of Regional Flood Plan	\$97,840.00	\$97,830.78	(\$9.22)
6B	Contributions to and Impacts on Water Supply Development and the State Water Plan	\$24,460.00	\$24,475.12	\$15.12
7	Flood Response Information and Activities	\$24,460.00	\$24,415.75	(\$44.25)
8	Administrative, Regulatory, and Legislative Recommendations	\$24,460.00	\$24,450.40	(\$9.60)
9	Flood Infrastructure Financing Analysis	\$48,920.00	\$48,614.68	(\$305.32)
10	Public Participation and Plan Adoption	\$421,900.00	\$394,650.07	(\$27,249.93)
11	Outreach and Data Collection to Support Tasks 1 – 9	\$94,125.00	\$74,723.78	(\$19,401.22)
12	Perform Identified Flood Management Evaluations, Identify, Evaluate, and Recommend Additional Flood Mitigation Projects	\$376,500.00	\$392,769.09	\$16,269.09
13	Preparation and Adoption of the Amended Regional Flood Plan	\$156,875.00	\$206,875.00	\$50,000.00
TOTAL:		\$3,073,500.00	\$3,073,500.00	\$0.00

EXPENSE BUDGET

EXPENSE BUDGET CATEGORY	ORIGINAL BUDGET	REVISED BUDGET	AMOUNT CHANGED
Contractor Other Expenses ¹	\$8,000.00	\$8,000.00	\$0.00
Contractor Salaries and Wages ²	\$60,000.00	\$60,000.00	\$0.00
Subcontract Services	\$3,002,500.00	\$3,002,500.00	\$0.00
Voting Planning Member Travel ³	\$3,000.00	\$3,000.00	\$0.00
TOTAL	\$3,073,500.00	\$3,073,500.00	\$0.00

¹Eligible Other Expenses as described in 31 TAC § 361.72(b) include the following administrative costs if the RFPG or its chairperson certifies, during a public meeting, that the expenses are eligible for reimbursement and are correct and necessary:

- a) Travel expenses as authorized by the General Appropriations Act are available only for attendance at a posted meeting of the RFPG, unless the travel is specifically authorized by the RFPG and EA;
- b) Costs associated with providing translators and accommodations for persons with disabilities for public meetings when required by law or deemed necessary by the RFPGs and certified by the chairperson;
- c) Direct costs, excluding personnel-related costs of the Planning Group Sponsor, for placing public notices for the legally required public meetings and of providing copies of information for the public and for members of the RFPGs as needed for the efficient performance of planning work such as:
 1. expendable supplies actually consumed in direct support of the planning process;
 2. direct communication charges;
 3. limited direct costs/fees of maintaining RFPG website domain, website hosting, and/or website;
 4. reproduction of materials directly associated with notification or planning activities (the actual non-labor direct costs as documented by the Contractor);
 5. direct postage (e.g., postage for mailed notification of funding applications or meetings); and
 6. other direct costs of public meetings, all of which must be directly related to planning (e.g., newspaper and other public notice posting costs).
- d) The cost of public notice postings including a website and for postage for mailing notices of public meetings; and
- e) The Planning Group Sponsor's personnel costs for the staff hours that are directly spent providing, preparing for, and posting public notice for RFPG meetings, including labor, fringe, overhead, and other expenses for their support of and attendance at such RFPG meetings, in accordance with, and as specifically limited by, the flood planning grant contract with the Board. This may not exceed: \$5,000 per regular RFPG meeting nor a total of \$60,000 over the first planning cycle.

²Contractor Salaries and Wages as described in 31 TAC § 361.72(b) include the following administrative costs if the RFPG or its chairperson certifies, during a public meeting, that the expenses are eligible for reimbursement and are correct and necessary: the Planning Group Sponsor's personnel costs for the staff hours that are directly spent providing, preparing for, and posting public notice for RFPG meetings, including labor, fringe, overhead, and other expenses for their support of and attendance at such RFPG meetings, in accordance with, and as specifically limited by, the flood planning grant contract with the Board. This may not exceed: \$5,000 per regular RFPG meeting nor a total of \$85,000 over the first planning cycle.

³Voting Planning Member Travel Expenses is defined as eligible mileage expenses incurred by regional flood planning members that cannot be reimbursed by any other entity, planning group sponsor, etc. as certified by the voting member. Travel expenses are available only for attendance at a posted meeting of the RFPG unless the travel is specifically authorized by the RFPG and EA. The reimbursed amount is limited to the maximum amounts authorized for state employees by the General Appropriations Act, Tex. Leg. Regular Session, 2019, Article IX, Part 5, as amended or superseded.

Ineligible Expenses as described in 31 TAC § 361.72(a) include, but are not limited to:

- a) Activities for which the Board determines existing information, data, or analyses are sufficient for the planning effort
- b) Activities directly related to the preparation of applications for state or federal permits or other approvals, activities associated with administrative or legal proceedings by regulatory agencies, and preparation of engineering plans and specifications;
- c) Compensation for the time or expenses of RFPGs members' service on or for the RFPG
- d) Costs of administering the RFPG, other than those explicitly allowed under 31 TAC § 361.72(b)
- e) Staff or overhead costs for time spent providing public notice and meetings, including time and expenses for attendance at such meetings;
- f) Costs for training;
- g) Costs of developing an application for funding or reviewing materials developed due to this grant;
- h) Costs of administering the regional flood planning grant and associated contracts;
- i) Analysis or other activities related to planning for disaster response or recovery activities; and
- j) Analyses of benefits and costs of FMSs beyond the scope of such analyses that is specifically allowed or required by regional flood planning guidance to be provided by the EA unless the RFPG demonstrates to the satisfaction of the EA that these analyses are needed to determine the selection of the FMS or FMP.
- k) Labor, reproduction, or distribution of newsletters;
- l) Food, drink, or lodging for Regional Flood Planning Group members (including tips and alcoholic beverages);
- m) Purchase, rental, or depreciation of equipment (e.g., computers, copiers, fax machines);
- n) General purchases of office supplies not documented as consumed directly for the planning process; and
- o) Costs associated with social events or tours.

APPROVED:

CONTRACT MANAGER

DEPUTY EXECUTIVE ADMINISTRATOR

Megan Ingram

Matt Nelson

DATE

DATE