

Meeting Minutes
Region 6 San Jacinto Regional Flood Planning Group
Public Engagement Committee
July 5, 2022 at 1:30 PM
Hybrid Meeting | Virtual Registration: <https://bit.ly/3OkELFH>
Harris County Flood Control District: 9900 Northwest Fwy., Houston, TX 77092 – Rm. 100

Roll Call:

<u>Public Engagement Committee Member</u>	<u>Interest Category</u>	<u>Present (x) /Absent () / Alternate Present (*)</u>
Todd Burrer	Water Utilities (Chair)	X (In-person)
Paul Lock	Electric Generating Utilities (Vice Chair)	X
Rachel Powers	Environmental (Secretary)	
Christina Quintero	Public	X
Connie Pothier	Small Business	X

Quorum:

Quorum: Yes

Number of voting members or alternates representing voting members present: 4

Number required for quorum per current voting membership: 5:3

Attendees: **

Voting: None

Non-Voting: None

In- Person: Claudia Garcia (HCED), Fatima Berrios (HCED)

Remote:

Connor Stokes (Hollaway)

John Graziano

Maggie Puckett (Freese & Nichols, Inc.)

Mariah Najmuddin (Hollaway)

Susan Chadwick

**Meeting attendee names were gathered from those who entered information for joining the Webex meeting.

All meeting materials are available for the public at: [Flood Planning Group Meeting Schedule | Texas Water Development Board](#)

AGENDA ITEM NO. 1: Call to Order

Mr. Burrer called the meeting to order at 1:31 p.m.

AGENDA ITEM NO. 2: Welcome and Roll Call

Ms. Berrios took attendance and a quorum was confirmed to be present.

AGENDA ITEM NO. 3: Registered Public Comments on Agenda Items – limit 3 minutes per person

Ms. Berrios stated there were no registered public comments.

AGENDA ITEM NO. 4: Approval of Minutes – May 5, 2022

Mr. Burrer opened the floor for comments on the May 5 meeting minute and none were heard. Ms. Quintero moved to approve the minutes and Ms. Pothier seconded. A vote was taken and Mr. Burrer announced the motion to approve the May 5 minutes carried.

AGENDA ITEM NO. 5: Discussion and possible action pertaining to approval of the latest revisions to the SJRFPG Communications and Media Engagement Plan for recommendation to the RFPG

Mr. Burrer yielded the floor to the Communications Consultant. Ms. Najmuddin, with Hollaway Environmental + Communications, reviewed the updates and changes to the SJRFPG Communications and Media Engagement Plan with the committee members. Mr. Burrer opened the floor for comments and none were heard. Mr. Lock moved to approve the recommendation of the changes to the Communications Plan, to the RFPG, and Ms. Quintero seconded. A vote was taken and Mr. Burrer announced the motion carried.

AGENDA ITEM NO. 6: Update from the Communications Consultant on a recap and comments received from the Open-House style Public Outreach meetings

Ms. Najmuddin reviewed the metrics for the public meetings. Ms. Najmuddin gave an overview of the comments received during both public engagement meetings. Ms. Pothier asked the group if it was acceptable for her to reach out to elected officials, County Clerks, etc. in each area notifying them of our upcoming public engagement meetings so that the meeting notice could reach more people. Discussion ensued with the group reaching consensus. A decision was reached to make a recommendation to the RFPG during the July 14 meeting.

Ms. Najmuddin continued to review the comments received in the public engagement meetings and closed with an overview of the lessons learned.

AGENDA ITEM NO. 7: Discussion on outreach and strategies for future public engagement meetings**a. Selection of September Public Outreach date and identification of potential meeting format and venues**

Ms. Najmuddin stated considerations for the next public outreach meeting, including potential meetings dates at the end of September 2022. Ms. Puckett, with Freese & Nichols, Inc., stated that the intended public engagement meeting would include the required public input for the Regional Flood Plan, due August 1. Discussion ensued. September 20, 22, 27, and 29 dates were confirmed by the committee members to be agreeable for the public meetings. Ms. Najmuddin opened the floor for venue suggestions. Discussion ensued.

Ms. Najmuddin opened the floor for suggestions for three physical locations to house the hard copies of the Regional Flood Plan for public review. Discussion ensued.

Mr. Burrer opened the floor for comments to allow the Technical Consultants find housing locations for the Regional Flood Plan copies. Mr. Lock made the motion to approve and Ms. Quintero seconded. A vote was taken and Mr. Burrer stated the motion passed.

Later in the meeting the date for the next Public Engagement Committee meeting was discussed. Ms. Najmuddin opened the floor for potential dates for the next Public Engagement Committee meeting. August 5, 2022 at 1:30 pm was identified by the committee as an amenable date to meet next.

AGENDA ITEM NO. 8: Consider agenda items for the next meeting

Mr. Burrer opened the floor to additional agenda items and none were heard.

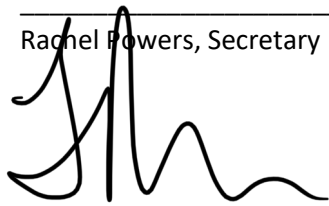
AGENDA ITEM NO. 9: Public comments – limit 3 minutes per person

Mr. Burrer opened the floor for public comments and none were heard.

AGENDA ITEM 10: Adjourn

Mr. Burrer opened the floor a motion to approve adjournment. Mr. Lock made the motion to approve and Ms. Quintero seconded. A vote was taken and Mr. Burrer announced the motion passed to adjourn at 2:24 p.m.

Rachel Powers, Secretary

A handwritten signature in black ink, appearing to read 'Todd Burrer', is written over a horizontal line.

Todd Burrer, Chair