Region 6 : San Jacinto Regional Flood Planning Group Public Engagement Committee Meeting
August 5, 2022
1:30 PM
Hybrid Meeting
Item 1: Call to Order
Item 2: Welcome and Roll Call
Item 3: Registered Public Comments on Agenda Items (limit of 3 minutes per person)
Item 4:
Approval of Minutes – July 5, 2022
Meeting Minutes
Region 6 San Jacinto Regional Flood Planning Group
Public Engagement Committee
July 5, 2022, at 4:50 PM
Hybrid Meeting | Virtual Registration: https://bit.ly/3NqLEFH
Harris County Flood Control District: 5900 Northwest Fwy., Houston, TX 77092 – Rm. 100

Roll Call:

<table>
<thead>
<tr>
<th>Public Engagement Committee Member</th>
<th>Interest Category</th>
<th>Present [x] / Absent [ ] / Alternate Present [ ]</th>
</tr>
</thead>
<tbody>
<tr>
<td>Todd Burner</td>
<td>Water Utilities (Chair)</td>
<td>X (In-person)</td>
</tr>
<tr>
<td>Paul Lock</td>
<td>Electric Generating Utilities (Vice Chair)</td>
<td>X</td>
</tr>
<tr>
<td>Rachel Powers</td>
<td>Environmental (Secretary)</td>
<td></td>
</tr>
<tr>
<td>Christina Quintero</td>
<td>Public</td>
<td>X</td>
</tr>
<tr>
<td>Connie Pothier</td>
<td>Small Business</td>
<td>X</td>
</tr>
</tbody>
</table>

Quorum:
Quorum: Yes
Number of voting members or alternates representing voting members present: 4
Number required for quorum per current voting membership: 5.3

Attendees: **
Voting: None
Non-Voting: None

In Person: Claudia Garcia (HCED), Fatima Berrios (HCED)

Remote:
Connor Stokes (Holloway)
John Graziano
Maspe Puckett (Fresno & Nichols, Inc.)
Marilah Najmuddin (Holloway)
Susan Chadwick

**Meeting attendee names were gathered from those who entered information for joining the Webex meeting.

All meeting materials are available for the public at: Flood Planning Group Meeting Schedule | Texas Water Development Board
AGENDA ITEM NO. 1: Call to Order
Mr. Burrer called the meeting to order at 1:31 p.m.

AGENDA ITEM NO. 2: Welcome and Roll Call
Ms. Berrios took attendance and a quorum was confirmed to be present.

AGENDA ITEM NO. 3: Registered Public Comments on Agenda Items – limit 3 minutes per person
Ms. Berrios stated there were no registered public comments.

AGENDA ITEM NO. 4: Approval of Minutes – May 5, 2023
Mr. Burrer opened the floor for comments on the May 5 meeting minute and none were heard. Ms. Quintero moved to approve the minutes and Ms. Pothier seconded. A vote was taken and Mr. Burrer announced the motion to approve the May 5 minutes carried.

AGENDA ITEM NO. 5: Discussion and possible action pertaining to approval of the latest revisions to the SIRPFG Communications and Media Engagement Plan for recommendations to the RFPG
Mr. Burrer yielded the floor to the Communications Consultant. Ms. Najmuddin, with Holloway Environmental + Communications, reviewed the updates and changes to the SIRPFG Communications and Media Engagement Plan with the committee members. Mr. Burrer opened the floor for comments and none were heard. Mr. Lock moved to approve the recommendation of the changes to the Communications Plan, to the RFPG, and Ms. Quintero seconded. A vote was taken and Mr. Burrer announced the motion carried.

AGENDA ITEM NO. 6: Update from the Communications Consultant on a recap and comments received from the Open-House style Public Outreach meetings
Ms. Najmuddin reviewed the metrics for the public meetings. Ms. Najmuddin gave an overview of the comments received during both public engagement meetings. Ms. Pothier asked the group if it was acceptable for her to reach out to elected officials, County Clerks, etc. in each area notifying them of our upcoming public engagement meetings so that the meeting notice could reach more people. Discussion ensued with the group reaching consensus. A decision was reached to make a recommendation to the RFPG during the July 14 meeting.
Ms. Najmuddin continued to review the comments received in the public engagement meetings and closed with an overview of the lessons learned.

AGENDA ITEM NO. 7: Discussion on outreach and strategies for future public engagement meetings
   a. Selection of September Public Outreach date and identification of potential meeting format and venues
Ms. Najmuddin stated considerations for the next public outreach meeting including potential meetings dates at the end of September 2022. Ms. Puckett, with Friesen & Nichols, Inc., stated that the intended public engagement meeting would include the required public input for the Regional Flood Plan, due August 31. Discussion ensued. September 20, 22, 27, and 29 dates were confirmed by the committee members to be agreeable for the public meetings. Ms. Najmuddin opened the floor for venue suggestions. Discussion ensued.
Ms. Najmuddin opened the floor for suggestions for three physical locations to house the hard copies of the Regional Flood Plan for public review. Discussion ensued.
Mr. Burrel opened the floor for comments to allow the Technical Consultants find housing locations for the Regional Flood Plan copies. Mr. Lack made the motion to approve and Ms. Quintaro seconded. A vote was taken and Mr. Burrel stated the motion passed.

Later in the meeting the date for the next Public Engagement Committee meeting was discussed. Ms. Najmuddin opened the floor for potential dates for the next Public Engagement Committee meeting. August 5, 2022 at 1:30 pm was identified by the committee as an amenable date to meet next.

AGENDA ITEM NO. 8: Consider agenda items for the next meeting
Mr. Burrel opened the floor to additional agenda items and none were heard.

AGENDA ITEM NO. 9: Public comments—limit 3 minutes per person
Mr. Burrel opened the floor for public comments and none were heard.

AGENDA ITEM 10: Adjourn
Mr. Burrel opened the floor a motion to approve adjournment. Mr. Lack made the motion to approve and Ms. Quintaro seconded. A vote was taken and Mr. Burrel announced the motion passed to adjourn at 2:24 p.m.

__________________________________________
Rachel Powers, Secretary

_________________
Todd Burrel, Chair
Item 5:
Update from the Communications Consultant on logistics for the next Public Outreach meetings
Item 6:
Discussion and possible recommendations on outreach and strategies for future public engagement meetings

a. Selection of September Public Outreach date, meeting format, and venues
b. Discussion on locations for the printed Draft Regional Flood Plan
Public Outreach Considerations

- Preferred Date(s) Location(s)
- In-Person or Hybrid
- One Meeting or Multiple Meetings
  - Central Location and Multiple Locations (if in-person)
- Meeting Accommodations
  - Translation
  - Translated Meeting Notices/Materials
  - Languages Provided
- Public Input Methods
- Meeting Materials
### Potential Venues

*The following venues were contacted but were unavailable or too small to accommodate the meeting: SHAPE Community Center, Hardy Community Center, Mangum-Howell Community Center, Leonel J. Castillo Center.*

<table>
<thead>
<tr>
<th>Venue</th>
<th>Location</th>
<th>Address</th>
<th>Important Considerations</th>
</tr>
</thead>
<tbody>
<tr>
<td>VFW Post 10352</td>
<td>Spring/Aldine</td>
<td>16035 Waverly Dr. Houston, TX</td>
<td>Accessible by Public Transit</td>
</tr>
<tr>
<td></td>
<td></td>
<td>77032</td>
<td>Accommodates 300 people</td>
</tr>
</tbody>
</table>
Potential Venues

*The following venues were contacted but were unavailable or too small to accommodate the meeting:
SHAPE Community Center, Hardy Community Center, Mangum-Howell Community Center, Leonel J. Castillo Center.

<table>
<thead>
<tr>
<th>Venue</th>
<th>White Oak Conference Center</th>
</tr>
</thead>
<tbody>
<tr>
<td>Location</td>
<td>Aldine/Acres Homes</td>
</tr>
<tr>
<td>Address</td>
<td>7603 Antoine Dr</td>
</tr>
<tr>
<td></td>
<td>Houston, TX</td>
</tr>
<tr>
<td></td>
<td>77088</td>
</tr>
<tr>
<td>Important Considerations</td>
<td>$100/hour</td>
</tr>
<tr>
<td></td>
<td>Accessible by Public Transit</td>
</tr>
<tr>
<td></td>
<td>Accommodates 200 people</td>
</tr>
</tbody>
</table>
## Potential Venues

<table>
<thead>
<tr>
<th>Venue</th>
<th>Inframark</th>
</tr>
</thead>
<tbody>
<tr>
<td>Location</td>
<td>Addicks/Barker</td>
</tr>
</tbody>
</table>
| Address             | 2002 West Grand Parkway North  
Katy, TX  
77449               |
| Important Considerations | No charge       |
|                     | Not accessible by Public Transit  
Accommodates 75 people |

*The following venues were contacted but were unavailable or too small to accommodate the meeting: SHAPE Community Center, Hardy Community Center, Mangum-Howell Community Center, Leonel J. Castillo Center.*
# Potential Locations for the Draft RPF

<table>
<thead>
<tr>
<th>Venue</th>
<th>Location/Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>George and Cynthia Woods Mitchell Library</td>
<td><strong>The Woodlands</strong>&lt;br&gt;8125 Ashlane Way&lt;br&gt;The Woodlands, TX 77382</td>
</tr>
<tr>
<td>Rosenberg Library</td>
<td><strong>Galveston</strong>&lt;br&gt;2310 Sealy Avenue&lt;br&gt;Galveston, TX 77550</td>
</tr>
<tr>
<td>McGovern-Stella Link Neighborhood Library</td>
<td><strong>Houston – Bellaire</strong>&lt;br&gt;7405 Stella Link Road&lt;br&gt;Houston, TX 77025</td>
</tr>
<tr>
<td>Harris County Tax Office/Harris County Clerk’s Office/Harris County Auditor’s Office</td>
<td><strong>Houston</strong>&lt;br&gt;1001 Preston St.&lt;br&gt;Houston, TX 77002</td>
</tr>
</tbody>
</table>

*Preference was given to locations with Wi-Fi access and access to view the online version of the Draft RFP as well as locations where the plan is easily monitored by on site staff.*
Item 7: Consider agenda items for next meeting
Item 8:
Public Comments – limit 3 minutes per person
Item 9: Meeting Adjournment