

**San Jacinto Regional Flood Planning Group
Technical Committee Meeting Minutes
September 29, 2021
1:00 PM
CISCO WebEx Hybrid Meeting**

Roll Call:

<u>Committee Member</u>	<u>Interest Category</u>	<u>Present / Alternate Present</u>
Elisa Macia Donovan (Chair)	Agricultural	X
Neil Gaynor (Secretary)	Upper Watershed	X
Marcus Stuckett	Flood Districts	X
Jenna Armstrong	Small Business	X
Stephen Costello (Vice Chair)	Municipalities	X

Quorum:

Quorum: Yes

Number of voting members or alternates representing voting members present: 5 Number required for quorum per current voting membership of 5:3

Other Meeting Attendees: **

Voting: None Non-Voting:

Cory Stull
Fatima Berrios
Hayes McKibben
James Bronikowski
Jill Boullion
Kena Ware
Marcus Stuckett

Reem Zoun
Reid Mrsny
Stephanie Zertuche
Susan Chadwick
Thomas Mumford
Unknown: 3

**Meeting attendee names were gathered from those who entered information for joining the Webex meeting.

All meeting materials are available for the public at: [Flood Planning Group Meeting Schedule | Texas Water Development Board](#)

AGENDA ITEM NO. 1: Call to Order

Ms. Donovan called the meeting to order at 1:21 PM.

AGENDA ITEM NO. 2: Welcome and Roll Call

In the absence of a secretary, Ms. Donovan took roll call, and a quorum was established.

AGENDA ITEM NO. 3: Registered Public Comments on Agenda Items- limit of 3 minutes per person

Ms. Berrios stated no comment request were received.

AGENDA ITEM NO. 4: Approval of Meeting Minutes for the August Technical Committee meeting

Mr. Costello moved to approve the minutes. Mr. Gaynor seconded the motion and the motion carried unanimously.

AGENDA ITEM NO. 5: Nomination, discussion, and possible action relating to the composition of the Technical Committee

Ms. Donovan opened the floor for nominations or volunteers for the position of secretary. Mr. Gaynor volunteered himself for the position of secretary. Ms. Armstrong moved to approve Mr. Gaynor as the new Secretary of the Technical Committee. Mr. Costello seconded the motion. Mr. Gaynor abstained from voting, but the motion carried unanimously.

AGENDA ITEM NO. 6: Receive presentation from Technical Consultant on Task 3B (Flood Mitigation and Floodplain Management Goals) and Discuss Feedback related to Floodplain Management Goals.

Mr. Stull stated that the floodplain management goals would be discussed during this meeting, including RFPG member feedback, and stated his goal was to have the draft Floodplain Management Goals approved by the whole RFPG next planning meeting scheduled to be on October 14, 2021. He began the presentation by sharing the goal categories: Protection of Life Safety, Protection of Property, Improve Data, Improve Policy & Regulations, Improve Flood Infrastructure, Expand Funding, and Expand Education & Outreach. Mr. Stull stated there was no numerical requirement as to how many goals were required by the TWDB. Mr. Stull recognized that these goals should be set as the foundation for future planning cycles. He recommended the RFPG focus on smaller slate of goals, but reminded everyone the goals would need to be revisited and re-evaluated in future planning cycles. He then presented the results of the Mentimeter exercise from the SJRFPG planning meeting and stated that the main goal categories as prioritized by the whole RFPG were: Protection of Life Safety, Expand Funding, Improve Policy and Regulation, Improve Data, and Improve Flood Mitigation Projects and Strategies. He then stated all goals are required to be "SMART" goals and moved forward to present the draft goals.

Ms. Donovan asked if the sample goals would be presented as provided in the Technical Guidelines prepared by the TWDB. Mr. Stull stated that the sample goals were just an aid to help members of the Technical Committee begin to think about the draft goals. He stated that now that feedback had been received, the presented goals in the meeting materials were what the Technical Committee would be focusing on. Mr. Stull then stated that because this was the first planning cycle more goals should be focused on data collection, public outreach and what was ultimately important to the group.

Mr. Stull then presented the draft goals and discussion ensued over each draft Floodplain Management Goal. Discussion ensued. There was a concern regarding lack of accurate data regarding flood related fatalities making it difficult to set a percentage reduction goal, and the committee decided to recommend a goal of zero fatalities, as this would be measurable and also respect the desire of the RFPG members to prioritize this goal. Mr. Costello stated that protection of life safety was a byproduct of other proposed goals. Ms. Donovan recommended to Mr. Stull that he proceed presenting the Floodplain Management Goals so the Technical Committee could get a feel for all the proposed goals.

Ms. Donovan stated that even if goals are not measurable, they should not automatically be disqualified. Mr. Stuckett echoed Ms. Donovan's concern and stated that if a metric was required, the RFPG could come up with one. Mr. Stull deferred to Mr. Bronikowski if all goals were required to have a measurable metric, which Mr. Bronikowski confirmed stating yes, all goals required a metric. Discussion ensued.

Ms. Donovan noted several sample goals that appeared to be very important to RFPG members previously, were no longer part of the draft goals. Mr. Stull stated all the draft goals presented were goals that the RFPG had ranked highly. Discussion ensued, and the committee members agreed to recommend a goal related to the protection of structures. Mr. Stull summarized all the goals and stated that Freese and Nichols Inc. would revise all the draft Floodplain Management Goals and send it out for Technical Committee review prior to presenting them during the next SJRFPG meeting. Mr. Stull asked for all members to submit their comments by Tuesday, September 5, 2021.

AGENDA ITEM NO. 7: Receive Presentation from Technical Consultant on Process for Identifying FMEs, FMSs, and FMPs (Task 4B) and Consider Recommendations to RFPG on Approach.

Mr. Stull presented a flow chart for the process of identifying FMEs, FMPs and FMSs. Mr. Stull stated he hoped the Technical Committee would recommend to the whole RFPG to adopt the process.

AGENDA ITEM NO. 8: Update and Discussion on In-Person Meeting Location Ms.

Donovan stated there were no updates for meeting locations.

AGENDA ITEM NO. 9: Next Key Milestones and Important Dates

Mr. Stull pointed out the next SJRFPG meeting would be held on October 14, 2021.

AGENDA ITEM NO. 10: Consider Agenda Items for the next Technical Committee Meeting

Ms. Donovan stated there were no immediate items that needed to be addressed in the next meeting and proceeded to the next agenda item.

AGENDA ITEM NO. 11: Adjournment

Mr. Costello moved to adjourn the meeting. Mr. Gaynor and Mr. Stuckett both seconded the motion, which carried unanimously. The meeting adjourned at 3:40 p.m.

Neil Gaynor

Neil Gaynor, Secretary

Elisa M. Donovan

Elisa Maciá Donovan, Chair