Region 6: San Jacinto Regional Flood Planning Group **Executive Committee Meeting February 4, 2022** 9:00 AM **Hybrid Meeting** 

Item 1: Call to Order

## Item 2: Welcome and Roll Call

Item 3:
Registered Public Comments
on Agenda Items — (3 minutes limit
per person)

Item 4: Approval of minutes from previous meetings a. November 4, 2021

## Meeting Minutes Region 6 San Jacinto Regional Flood Planning Group Executive Committee Meeting November 4, 2021 9:00 AM CISCO WebEx Virtual Meeting

### Roll Call:

Executive Committee Member	Interest Category	Present (x) /Absent () / Alternate Present (*)
Timothy Buscha	Chair, Industries	X
Alia Vinson	Vice Chair, Water Districts	X
Alisa Max	Secretary, Counties	X
Gene Fisseler	At-Large, Public	X
Matthew Barrett	At-Large, River Authorities	X

### Quorum:

Quorum: Yes

Number of voting members or alternates representing voting members present: 5

Number required for quorum per current voting membership of 5: 3

### Other Meeting Attendees: \*

Voting: N/A Non-Voting: N/A

Cory Stull Peggy Zahler
Fatima Berrios Rebecca Andrews
James Bronikowski Reid Mrsny
Kena Ware

All meeting materials are available for the public at: http://www.twdb.texas.gov/flood/planning/regions/schedule.asp.

<sup>\*</sup>Meeting attendee names were gathered from those who entered information for joining the WebEx meeting. \*\*\*

### AGENDA ITEM NO. 1: Call to Order

Mr. Buscha called the meeting to order at 9:01 a.m.

### AGENDA ITEM NO. 2: Welcome and Roll Call

Secretary, Ms. Max took attendance and a quorum was confirmed.

### AGENDA ITEM NO. 3: Registered Public Comments on Agenda (limit of 3 minutes per person)

Ms. Berrios stated there were no registered comments.

### AGENDA ITEM NO. 4: Approval of Meeting Minutes for October 4, 2021

Mr. Buscha opened the floor for any changes to the October 4, 2021. Mr. Barrett added a minor comment. Ms. Vinson moved to approve the minutes as revised. Ms. Max seconded the motion and the motion carried unanimously.

### AGENDA ITEM NO. 5: 5. Review, discussion, and possible recommendation related to the voting member reimbursement policy and procedure for SJRFPG for adoption.

Mr. Buscha stated there had been discussion on voting member travel reimbursements previously with the SJRFPG and stated the Executive Committee would be recommending a Voting Member Reimbursement Policy as a result of this meeting. He stated that during the last SJRFPG meeting, the Project Sponsor had agreed to develop that policy, which had been distributed to all Executive Committee members for their review.

Ms. Vinson asked if the Project Sponsor would go through the policy to clearly describe the intent of the verbiage found in the policy. Ms. Berrios explained the policy in detail indicating that a significant portion of the language had been taken from the Texas Administrative Code Sec. 660.001 - Travel Regulations Act, and the TWDB Grant Contract. Mr. Fisseler stated he had not been in attendance during the previous discussion, and stated that at his first glance, the policy seemed logical, standardized reimbursement protocols, and was easy to understand as far as route determination – highlighting the quickest and safest route should be taken. Discussion ensued.

Ms. Vinson then noted that both the "SJRFPG or Chair" were used throughout the policy and stated she recommended that language be updated to "Chair" only, to be consistent with the Bylaws. Mr. Buscha agreed and asked Ms. Berrios to indicate the deadline to make recommendations/revisions for inclusion in the meeting materials for the SJRFPG meeting. Ms. Berrios stated comments should be sent to the San Jac email by November 9, 2021. Further discussion ensued regarding reimbursement eligibility and availability. Mr. Fisseler moved to recommend the policy be presented to the SJRFPG at the next monthly planning meeting, after the Vice Chair and Secretary further refine. Ms. Max seconded the motion, which carried unanimously.

### AGENDA ITEM NO. 6: Review, discussion and possible recommendations as it pertains to the amended contract, scope of work and expense budget.

Mr. Buscha stated that the state legislature had allocated a little over \$600,000 of additional funds to the SJRFPG for a total budget of \$3,073,500. He indicated that the SJRFPG would need to allow the Project Sponsor to move forward with negotiations and also approve the contract amendment, as well as the new

budget. Ms. Ware displayed the contract amendment for view by the Executive Committee members. Discussion ensued.

Ms. Vinson asked if a proposed budget with all dollar amounts filled in would be presented to the SJRFPG.

Ms. Max confirmed it would and stated the additional funds would be used in its entirety for Technical
Consultant expenses and indicated Contractor (Harris County). Other expenses would remain the same.

Ms. Buscha reiterated that a filled budget would be presented during the next full SJRFPG monthly
meeting. Ms. Vinson moved to recommend the amendment to the SJRFPG. Mr. Fisseler seconded the
motion and it carried unanimously.

### AGENDA ITEM NO. 7: Consider Agenda Items for Next Meeting

Mr. Buscha stated he did not foresee the need for an Executive Committee meeting for some time. Mr. Fisseler then suggested a standing Executive Committee meeting be considered. Ms. Vinson and Ms. Max agreed.

### AGENDA ITEM NO. 9: Public Comments on Agenda Items (limit of 3 minutes per person)

Ms. Berrios stated there were no requests to make public comments.

### AGENDA ITEM NO. 9: Adjourn

Mr. Buscha adjourned the meeting at 10:49 a.m.

Alisa Max, Secretary	

### Item 5:

5. The SJRFPG Executive Committee may go into an Executive Session Pursuant to Chapter 551 of the Texas Government Code for the Consideration of Personnel Matters, specifically, Persons being considered for Appointment for Voting Member of SJRFPG to Represent Small Business and Associated Discussion\*\*

\*\*The San Jacinto Regional Flood Planning Group may go into executive session, if necessary, pursuant to chapter 551 of the Texas Government Code, for one or more of the following reasons: (1) consultation with the County Attorney to seek or receive legal advice or consultation regarding pending or contemplated litigation; (2) discussion about the value or transfer of real property; (3) discussion about a prospective gift or donation; (4) consideration of specific personnel matters; (5) discussion about security personnel or devices; or (6) discussion of certain economic development matters. The San Jacinto Regional Flood Planning Group may announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted for a closed session by provisions of chapter 551 of the Texas Government Code.\*\*

### Item 6: Consider agenda items for next meeting

# Item 7 Public Comments (limit 3 minutes per person)

## Item 8: Meeting Adjourn