

Meeting Minutes
Region 6 San Jacinto Regional Flood Planning Group
Executive Committee Meeting
April 6, 2021
9:00 AM
CISCO WebEx Virtual Meeting

Roll Call:

<u>Executive Committee Member</u>	<u>Interest Category</u>	<u>Present (x) /Absent () / Alternate Present (*)</u>
Russ A. Poppe	Chair, Flood Districts	X
Alia Vinson	Vice Chair, Water Districts	X
Alisa Max	Secretary, Counties	X
Gene Fisseler	At-Large, Public	X
Matthew Barrett	At-Large, River Authorities	X

Quorum:

Quorum: **Yes**

Number of voting members or alternates representing voting members present: 5

Number required for quorum per current voting membership of 5: 3

Other Meeting Attendees: **

Voting: N/A

Non-Voting: N/A

Auggie Campbell
Alfred Garcia
Andrew Moore
Andy Palermo
Brooke Bacuetes
Clarissa Perez
Colleen Jones
Cory Stull
Fatima Berrios
Hector Olmos
James Bronikowski
Justin Bower

Kena Ware
Matt Lopez
Michael Bloom
Michael Keck
Michael Reedy
Morgan White
Reem Zoun
Reid Mrsny
Robert Kosar
Sam Hinojosa
Terry Barr

Meeting attendee names were gathered from those who entered information for joining the WebEx meeting. *

All meeting materials are available for the public at:

<http://www.twdb.texas.gov/flood/planning/regions/schedule.asp>.

AGENDA ITEM NO. 1: Call to Order

Mr. Poppe called the meeting to order at 9:05 AM.

AGENDA ITEM NO. 2: Welcome and Roll Call

Ms. Max took attendance and a quorum was established.

AGENDA ITEM NO. 3: Registered Public Comments on Agenda Items 4-10 – limit of 3 minutes per person

Mr. Poppe stated no registered public comments were received after confirming with the Planning Group Sponsor.

AGENDA ITEM NO. 4: Approval of minutes from previous meeting

Mr. Barrett and Mr. Fisseler indicated minor corrections. Ms. Vinson moved to approve the minutes as corrected. Mr. Fisseler seconded the motion, which carried unanimously.

AGENDA ITEM NO.5: Discussion and possible recommendations to RFPG regarding new voting memberships for the Coastal Communities and Public Categories.

Before going into Executive Session, Mr. Poppe provided a summary that 13 total applications were received. He stated that, per the bylaws, the selection of the new candidates should strive to achieve gender, ethnic and geographic diversity; and provided current statistics of the current SJRFPG members.

Ms. Vinson made a suggestion of shortlisting and interviewing the most qualified applicants. She stated she would prefer to not make any final decisions until the applications from the Upper Watershed Category solicitation had been received. The Executive Committee members had no objections.

The Executive Committee moved to an Executive Session for discussion at 9:27 a.m.

The Executive Committee returned to open session. No recommendations or actions were brought forward by the Executive Committee. However, Mr. Poppe stated the Executive Committee shortlisted some applicants for interviews that would take place at a future date/time.

AGENDA ITEM NO. 6: Update and discussion on solicitation efforts for the Upper Watershed Category

Ms. Berrios stated the Planning Group Sponsor had sent out the solicitation notice for the Upper Watershed category with an application submittal deadline of May 7, 2021. She also encouraged members to distribute the solicitation to anyone interested.

Ms. Vinson departed from the meeting and her alternate, Auggie Campbell took her place.

AGENDA ITEM NO. 7: Discussion and possible recommendations concerning public engagement strategies including organizing and setting a future date for a public meeting as required by Texas Water Code §16.062(d) and 31 Texas Administrative Code §361.12(a)(4).

Mr. Poppe stated that the Harris County Flood Control District (HCFCD) Communications team had been working on this agenda item and stated the earliest HCFCD could conduct the meeting would be the first week of May, but may need to be the 2nd or 3rd week due to calendar restraints. He also stated that it was intended to have the selected technical consultant present during the first public meeting. Ms. Max concurred.

No action was taken; however, there was consensus among the Executive Committee members to hold the meeting as Mr. Poppe had indicated.

AGENDA ITEM NO. 8: Update, and discussion concerning technical consultant selection, schedule and budget, and grant status from TWDB, and/or Planning Group Sponsor

Ms. Max provided an update stating that interviews had been conducted and a technical consultant had been selected by the Consultant Selection Committee for recommendation to the SJRFPG. She stated that the authorization to negotiate with the technical consultant would be placed on the April 13, 2021 Harris County Commissioners Court agenda. Ms. Max stated she could not discuss further details, but once the Commissioners Court agenda was posted on April 9, 2021, all those interested in knowing who the selected consultant was, could view the agenda. Ms. Max said the Planning Group Sponsor was on schedule and anticipated contract execution by May 11, 2021.

Mr. Barrett then asked if the Planning Group Sponsor could share the list of all consulting firms that had applied. Ms. Max replied saying the Planning Group Sponsor could share that information, but first would need to verify with the County Attorney.

AGENDA ITEM NO. 9: Discussion and possible recommendation concerning development of a coordination framework between TWDB, Region 6 RFPG and GLO regarding ongoing and parallel flood project planning efforts.

Mr. Poppe stated he attended a presentation from GLO and TWDB to address the possibility of duplicate work. Discussion ensued.

Ms. Max then stated that there had been mention of a charter that could be written to ensure no duplicate work was done between the agencies. She then stated that after attending the presentation with GLO and TWDB, her concerns about duplicate work had diminished.

Mr. Barrett asked if additional language could be included in the scope of work to avoid duplicate efforts, however Ms. Max stated that it would be difficult since the Planning Group Sponsor was already so far into the process, indicating the contract would have to be amended.

Mr. Poppe then asked if the Executive Committee had any recommendations for coordination efforts, whether that would be a subcommittee or a committee specifically tasked to ensure no duplicate efforts are done. Ms. Max suggested this agenda item should be further discussed with the whole SJRFPG once the consultant is hired.

Mr. Campbell then asked for clarification on the duplicate effort situation, which Ms. Max summarized. Discussion ensued.

No action was taken.

AGENDA ITEM NO. 10: Presentation of 2021 Planning Group key dates and deadlines

- a. Upcoming planning schedule milestones
- b. The next San Jacinto RFPG meeting will be on April 8, 2021, at 9:00 am

Mr. Poppe notified the attendees that there would be an additional SJRFPG meeting for the approval of the selected technical consultant in the upcoming week.

AGENDA ITEM NO. 11: Consider agenda items for next meeting

- Executive Committee meeting relating to interviewing new voting member candidates only.
- Update on the ongoing solicitation efforts for the Upper Watershed category.

AGENDA ITEM NO. 12: Public comments – limit 3 minutes per person

No public comments were given.

AGENDA ITEM NO. 13: Adjourn

Mr. Poppe adjourned the meeting at 10:21 AM.



Alisa Max, Secretary



Russ Poppe, Chair