

**San Jacinto Regional Flood Planning Group
Technical Committee Meeting Minutes
June 3, 2021
9:00 AM
CISCO WebEx Virtual Meeting**

Roll Call:

| <u>Committee Member</u> | <u>Interest Category</u> | <u>Present / Alternate Present</u> |
|--------------------------------|---------------------------------|---|
| Elisa Macia Donovan | <i>Chair, Agricultural</i> | X |
| Timothy Buscha | <i>Vice Chair, Industries</i> | X |
| Alisa Max | <i>Secretary, Counties</i> | X |
| Jenna Armstrong | <i>Small Business</i> | X |
| TBA | | |

Quorum:

Quorum: yes

Number of voting members or alternates representing voting members present: 2

Number required for quorum per current voting membership of 4

Other Meeting Attendees: **

Voting: None

Non-Voting: Elie Alkhoury

Alfred Garcia
Brooke Bacuetes
Cory Stull
Glenna Sloan
Hayes McKibben
James Bronikowski
Kena Ware
Maggie Puckett
Mary Anne Piacentini
Matt Lopez

Matt Nelson
Michael Keck
Morgan White
Rebecca Andrews
Reid Mrsny
Sally Bakko
Todd Stephens
Usman Mahmood
Unknown: 3

**Meeting attendee names were gathered from those who entered information for joining the Webex meeting.

All meeting materials are available for the public at: [Flood Planning Group Meeting Schedule | Texas Water Development Board](#)

AGENDA ITEM NO. 1: Call to Order

Ms. Max called the meeting to order at 9:03 a.m.

AGENDA ITEM NO. 2: Welcome and Roll Call

Ms. Max took attendance and stated a quorum was established.

AGENDA ITEM NO. 3: Registered Public Comments on Agenda Items 4-6 - limit of 3 minutes per person

No comments were received and the meeting continued to the following agenda item.

AGENDA ITEM NO. 4: Nominations, discussion, and possible action to elect Committee Chair, Vice Chair, and Secretary

Ms. Max opened the floor for discussion for possible nomination for each position. Ms. Donovan then stated she would like to serve as chair. Ms. Max moved to establish Ms. Donovan as Chair of the Technical Committee. Ms. Armstrong seconded the motion, which carried unanimously.

Ms. Donovan then continued the dialog for the Vice Chair and Secretary positions. Discussion ensued.

After careful consideration, Ms. Armstrong moved to make Mr. Buscha the Vice Chair. Ms. Max seconded the motion, which carried unanimously. Ms. Armstrong then moved to make Ms. Max the Secretary of the Technical Committee. Mr. Buscha seconded the motion, which carried unanimously.

AGENDA ITEM NO. 5: Discussion and possible recommendations regarding future Technical Committee meeting logistics such as meeting frequency and platform/location

Ms. Donovan began the discussion by stating that it would be beneficial to defer this agenda item until after the committee understood the scope of the Regional Flood Plan and the responsibilities of the committee. The discussion was then handed to Freese and Nichols's project manager, Cory Stull for his input.

Mr. Stull provided a thorough explanation of the roles and functions of additional committees and expressed his recommendations to the Technical Committee. He stating that the purpose of additional committees was to focus on topics that could not be thoroughly discussed at regular Regional Flood Planning Group meetings. He recommended committees be small enough to facilitate discussion without having quorum problems, as well as, recommending that only one Technical Committee be formed with clear and focused responsibilities. He then added that an additional committee for public engagement would be helpful moving forward to gather public input.

Ms. Donovan then asked for clarification of member participation, specifically asking if additional SJRFPG members could become non-voting members, and if only voting members of the SJRFPG could become voting members in the Technical Committee. Ms. Max stated she would need to verify with her legal team since she was unsure.

Ms. Donovan then made a recommendation to add an additional member to the Technical Committee to avoid a quorum issue. Ms. Max and Mr. Buscha concurred.

Mr. Buscha then stated the frequency of the meetings should coincide with the needs of the technical consultant. Mr. Stull stated that Freese and Nichols would be providing progress updates to the SJRFPG and would make recommendations as seen fit. He added that the technical committee would play a crucial part in helping provide these recommendations. Discussion ensued.

Ms. Armstrong asked if there was a technical timeline available that would help with meeting deadlines and making decisions. Mr. Stull stated the Freese and Nichols team was working to develop this timeline and comprehensive plan for the Technical Committee.

Ms. Max made a recommendation to have another meeting soon after the June 10, 2021 planning meeting to discuss and identify flood risks and policy recommendations. Mr. Stull stated that the “floodplain quilt,” a data hub developed by Texas Water Development Board, was live and that as discussions developed, the “best available data” would need to be identified.

Ms. Donovan recommended meetings should occur at least once a month, but additional meetings could be held, if needed. Ms. Donovan expressed she would prefer in-person meetings locations to be somewhere in the center of the region. Ms. Max stated that there are several meeting locations that could become available; however, the governor had not given directive to moving back to in-person meetings.

Ms. Donovan gave a 5-minute recess at 10:15 a.m.

ITEM NO. 6: Discussion and possible recommendations to the SJRFPG regarding possible strategies and additional committee(s) to support the technical consultant

Ms. Donovan stated that the only committee they would recommend the SJRFPG develop was a Public Engagement Committee. Mr. Buscha moved to add a fifth member to the Technical Committee. Ms. Armstrong seconded the motion, which carried unanimously.

Ms. Donovan stated they would not be adding any additional technical committees. She then stated that the next meeting would be focused on the scope of work of the Regional Flood Plan, and flood management strategies and possible policy recommendations.

Ms. Max recommended that all current SJRFPG members automatically become non-voting members of the Technical Committee if they attended the meetings. Ms. Armstrong moved to make this recommendation to the SJRFPG. Ms. Max seconded the motion, which carried unanimously.

Ms. Max then recommended that two meeting be held to discuss flood risks and possible flood management strategies and policy recommendations. Discussion ensued over scheduling time.

Ms. Armstrong then suggested to add a standing item to the SJRFPG planning agenda for Technical Committee updates. Ms. Max concurred.

ITEM NO. 7: Public comments – limit 3 minutes per person

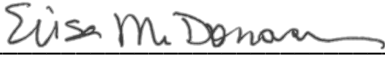
No comments were given.

ITEM NO. 8: Adjourn

Ms. Donovan adjourned the meeting at 10:34 a.m.



Alisa Max, Secretary



Elisa Macia Donovan, Chair