Region 6 - San Jacinto Regional Flood Planning Group
December 9, 2021
9:00 AM
Hybrid Meeting
Item 1:
Call to Order
Item 2: Welcome and Roll Call
Item 3: Registered Public Comments on Agenda Items
(3 minutes limit per person)
Item 4:
Texas Water Development Board Update
Item 5:
Approval of minutes
a. November 18, 2021
Meeting Minutes  
Region 6 San Jacinto Regional Flood Planning Group  
November 18, 2021  
9:00 AM  
Hybrid Meeting  

Roll Call:  

<table>
<thead>
<tr>
<th>Voting Member</th>
<th>Interest Category (Executive Committee role)</th>
<th>Present (<em>), Absent ( ), Alternate Present (</em>)</th>
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<tbody>
<tr>
<td>Timothy E. Buscha</td>
<td>Industries (Chair)</td>
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<tr>
<td>Alla Vinson</td>
<td>Water Districts (Vice Chair)</td>
<td>X* Auggie Campbell</td>
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<tr>
<td>Jilka Max</td>
<td>Counties (Secretary)</td>
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<tr>
<td>Gene Ensler</td>
<td>Public (at-large member)</td>
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<tr>
<td>Matthew Barrett</td>
<td>River Authorities (At-Large member)</td>
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<tr>
<td>Elsa Maca Donovan</td>
<td>Agricultural Interests</td>
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<tr>
<td>Jonna Armstrong</td>
<td>Small Business</td>
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<td>Paul E. Lock</td>
<td>Electric Generating Utilities</td>
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<td>Taribel Pears</td>
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<td>Stephen Costello</td>
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<td>Marcus Strickett</td>
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<td>Todd Barrer</td>
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<td>Brian Maxwell</td>
<td>Coastal Communities</td>
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<tr>
<td>Christina Quijano</td>
<td>Public</td>
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<td>Neil Gaynor</td>
<td>Upper Watershed</td>
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<tr>
<td>Hope Zubek</td>
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<td>Natalie Johnson</td>
<td>Texas Division of Emergency Management</td>
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<td>Kristin Lambrecht</td>
<td>Texas Department of Agriculture</td>
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<tr>
<td>Joel Clark</td>
<td>Texas State Soil and Water Conservation Board</td>
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<td>Colleen Jones</td>
<td>Texas General Land Office</td>
<td>X Brooke Bauntes</td>
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<tr>
<td>Megan Ingram</td>
<td>Texas Water Development Board</td>
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<tr>
<td>Melissa Johnston</td>
<td>Texas Commission on Environmental Quality</td>
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<td>Jeff Taebel</td>
<td>Houston-Galveston Area Council</td>
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<td>Elke Alkishory</td>
<td>Texas Department of Transportation</td>
<td>X* Alfred Garcia</td>
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<td>Tom Hildt</td>
<td>Port Houston</td>
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<td>Michael Turco</td>
<td>Harris-Galveston Subsidence District</td>
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<td>Brandon Wade</td>
<td>Region H Regional Water Planning Group</td>
<td>X Jake Hollingsworth</td>
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<td>TBA</td>
<td>U.S. Army Corps of Engineers</td>
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<tr>
<td>Sally Balko</td>
<td>Gulf Coast Protection District</td>
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<td>Liaisons from BFG</td>
<td>Regional Flood Planning Group</td>
<td>Present(✓)/Absent(✗)</td>
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<tr>
<td>-------------------</td>
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<tr>
<td>Todd Burrier</td>
<td>Trinity Region BFG</td>
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<tr>
<td>Stephen Costello</td>
<td>Neches Region BFG</td>
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<tr>
<td>Michael Ferco</td>
<td>Lower Brazos BFG</td>
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<tr>
<th>Liaisons from Other Entities</th>
<th>Entity</th>
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<th>Alternate Present(*)</th>
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<tr>
<td>Mark Vogler</td>
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<td>Scott Harris</td>
<td>Trinity Region BFG</td>
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<tr>
<td>Brandon Wade</td>
<td>Region H Regional Water Planning Group</td>
<td>X* Jake Hollingsworth</td>
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<th>Technical Team</th>
<th>Consultant</th>
<th>Members</th>
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<th>Alternate Present(*)</th>
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<tr>
<td>Cary Stall</td>
<td>Freese and Nichols Inc.</td>
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<tr>
<td>Maggie Puckett</td>
<td>Freese and Nichols Inc.</td>
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<tr>
<td>Hayes McKibben</td>
<td>Freese and Nichols Inc.</td>
<td>X</td>
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Quorum:
Quorum: Yes
Number of voting members or alternates that were present: 14
Number required for quorum per current voting membership of 15:8

Beto Marroco           Peggy Zehler
Bob Kosar              Rachel Herr
Fatima Berrios         Rebecca Andrews
James Bronkowski       Reanim Zoon
Jason Becker           Stephanie Zetuche
Justin Bower           Susan Chadwick
Ken K Ware             Valerie Woodard
Lisa Maira             Unknown
Michael Keck

**Meeting attendee names were gathered from those who entered information on the GoToWebinar meeting.**

All meeting materials were available for the public at:
[http://www.twdb.texas.gov/floodplanning_REGIONSCHEDULE.asp](http://www.twdb.texas.gov/floodplanning_REGIONSCHEDULE.asp)
AGENDA ITEM NO. 1: Call to Order
Mr. Buscha called the meeting to order at 9:04 a.m.

AGENDA ITEM NO. 2: Welcome and Roll Call
Ms. Max took roll call and a quorum was established.

AGENDA ITEM NO. 3: Registered Public Comments on Agenda Items (limit of 3 minutes per person)
Ms. Berrios stated there were not any registered public comments and the meeting continued.

AGENDA ITEM NO. 4: Texas Water Development Board Update
Mr. Ingram reminded everyone of the deadline for the Technical Memorandum which is on January 7, 2022.

AGENDA ITEM NO. 5: Approval of minutes – October 14, 2021
Mr. Buscha opened the floor for comments for any revisions to the meeting minutes. After Mr. Barrett provided minor comments, Mr. Fisseler moved to approve the meeting minutes as revised. Ms. Powers seconded the motion, which carried unanimously.

AGENDA ITEM NO. 6: Announcement of new Alternate Members and new Non-Voting Members
Mr. Buscha stated that Ms. Sally Bakko was appointed as the non-voting member for the Gulf Coast Protection District (GCPD). Mr. Costello asked Ms. Bakko to provide information about the GCPD. Ms. Bakko stated the website for the GCPD was still in development, and that the group will be meeting every second Wednesday of each month. She stated she would keep the SIRPFG up to date with all initiatives and efforts made by the GCPD.

Mr. Buscha announced Mr. Stuckett had formally appointed his alternate member, Ms. Dena Greene and confirmed she had been approved to serve by Harris County Commissioners Court. Ms. Max also stated Matthew Barrett had assigned Briana Gallagher as his alternate.

Mr. Buscha announced Ms. Armstrong had resigned her position as the Small Business voting member due to a career change, and advised the Project Sponsor would be soliciting nominations for her replacement.

AGENDA ITEM NO. 7: Nomination, discussion, and possible action to add a fifth member to the Public Engagement Committee
Mr. Buscha opened the floor for any nominations or volunteers for the participation as the fifth member of the Public Engagement Committee and discussion ensued among the voting members. Seeking no nominations or volunteers, the agenda item was deferred.

AGENDA ITEM NO. 8: Liaison Reports pertaining to other region(s) progress and status:

a. Trinity – Mr. Burrell stated the meeting was currently underway and would provide an update at the next SIRPFG meeting.

b. Neches Region – Mr. Costello stated the Neches Region was on the same timeline as the SIRPFG and stated their Floodplain Management Goals were similar to the ones proposed by the SIRPFG.

c. Lower Brazos Region – Mr. Turco was not available to provide an update.

d. Region H Water Planning Group – Mr. Hollingsworth stated that Region H met on November 3, 2021, to discuss extending the terms for voting members to five years. He stated...
approximately half of the members were reappointed and stated all their meetings will be in person. He then stated the next meeting will be on February 2, 2022.

AGENDA ITEM NO. 9: Presentation and updates from the SIREPG Technical Consultant & Reminder to complete the stakeholder survey

Mr. Stull stated that Freeze and Nichols Inc. would be providing an overview of the progress they had made thus far and also give an interim deliverable of all data collection efforts. He stated Ms. Puckett would be presenting all data collection information. He stated there would be a significant amount of content that would be included in the Technical Memorandum, but emphasized it was by no means a finalized product, adding it was more of an interim snapshot of the progress. He stated the SIREPG would need to approve the submission in the Technical Memorandum during the December planning meeting.

Mr. Buschke reiterated what Mr. Stull had said and asked if there would be another progress update before the approval of the Technical Memorandum. Mr. Stull stated additional narratives would be added to the presented draft along with additional geospatial information. Ms. Bako noted that the Gulf Coast Protection District was not listed as a political subdivision in the current draft and asked what process was in place for adding additional political subdivisions. Ms. Stull advised that if the GCPD wished to provide feedback, it should be made through the stakeholder survey that was live on the SIREPG website, and stated that new members would be added as new data was received. Mr. Stull also stated the FNI could meet with the GCPD if further input was desired.

Mr. Fisler asked if the draft of the Technical Memorandum was similar to the Regional Flood Plan that would be submitted to TWDI. Mr. Stull stated that once 2022 comes around, the plan will be to adopt the Regional Flood Plan by parts, stating there will be 10 chapters as they correspond to the 10 scope of work tasks. He then stated the content that was included in the draft Technical Memorandum was primarily tabular data and would continue to grow. Mr. Stull then encouraged the voting members to become familiar with the format and content of the draft Technical Memorandum in order to contribute comments, emphasizing the TWDI had provided guidance documents for its deliverable. Mr. Stull also noted the Technical Memorandum would be posted on the website for public and stakeholder view.

Ms. Puckett then began her presentation stating that she would be giving a general overview of the information found in the Technical Memorandum. She stated the Floodplain Management Goals would also be incorporated as approved by the SIREPG. She stated there were 15 total goals – eight of which were 10-year short term and seven 30-year long term goals. She then reminded everyone of the identification process for Flood Management Strategies, Flood Management Evaluations, and Flood Mitigation Projects. She proceeded to share a draft list of potentially feasible flood management evaluations, and strategies and flood mitigation projects. She stated once data is collected, they would refine the list based on stakeholder input. Ms. Puckett stated that the majority of the feasible actions were gathered by unfunded recent CDBG-MIT, FIF and FEMA BRIC applications submitted by entities within the region.

Ms. Max asked for clarification as to whether additional projects would be considered after the Technical Memorandum deadline. Ms. Puckett clarified saying yes, that FNI would continue to incorporate additional projects as data was gathered. Ms. Puckett also stated that infeasible actions would also be included in the report. She then moved on and provided a list of spatial data. Ms. Puckett provided a timeline of the coming months stating that the main priority was the submission of the Technical Memorandum. She stated there was a potential for the Technical Committee to meet and discuss any additional feedback on the Technical Memorandum. Mr. Stull then reiterated that data collection efforts would be exhaustive and would continue after the Technical Memorandum is issued. Mr. Stull then stated that infeasible projects as defined by the TWDI to also include strategies and evaluations, would be
AGENDA ITEM NO. 10: Update and recommendations from the Technical Committee and possible action from the RFPG as it relates to:

a. Approval of the Floodplain Management Goals

Mr. Buscha stated the goals would be approved today and asked Ms. Donovan to provide an overview of the Floodplain Management Goals as discussed by the Technical Committee. Ms. Donovan then went through the Floodplain Management Goals and explained the intent of each one. Mr. Buscha then thanked Ms. Donovan and the Technical Committee, emphasizing the importance of securing future funds for flood mitigation projects. He then opened the floor for any discussion.

Ms. Fissler asked if there was a clear definition of "critical facilities." Ms. Donovan answered that hospitals, fire stations, schools, power generation facilities, wastewater treatment plants, and other facilities are defined as critical facilities. Mr. Costello stated that the number of critical facilities was in the thousands and asked Mr. Stull if he could confirm the total number. Mr. Stull indicated a total of 4853 critical facilities were currently in 100 yr floodplain and stated that number was expected to increase once the Atlas 14 data is incorporated.

Ms. Bakko stated the economic security of Region 6 was significant to the nation as a whole. She stated that some of the manufacturing facilities that developed chemicals and industrial products should be included as critical facilities for the sake of the national economy. She then stated that the Regional Flood Plan should be consistent with what the G080 would be stating to secure funds. Mr. Buscha thanked Ms. Bakko and stated the Regional Flood Plan should incorporate additional language to make a distinction between the types of critical facilities described by Ms. Bakko and those described by Ms. Donovan, as those described by Ms. Bakko served other functions aside from emergency management. Ms. Ingram stated there was flexibility for the SIRPGF to include additional definitions as stated in the guidance documents. Mr. Stull agreed and stated he would work with Ms. Bakko to incorporate all the information.

Mr. Barrett then thanked the Technical Committee for its work on the Floodplain Management Goals. He stated that the SIRPG should consider making changes to the Floodplain Management Goals moving forward as projects and data come in to ensure that goals are reasonable and that good, beneficial projects are not eliminated from consideration due to not meeting these preliminary goals. He then stated there was a significant amount of funds that were provided in response to Hurricane Harvey and stated that proposing a goal to increase state and federal funding, as opposed to specifically non-disaster based funding, may not be feasible due to these previous large, disaster-based funding amounts.

Mr. Buscha and Mr. Campbell also thanked the Technical Committee and for their efforts on the Floodplain Management Goals. Ms. Donovan moved to accept the Floodplain Management Goals. Mr. Costello seconded the motion, which carried unanimously.

AGENDA ITEM NO. 11: Update and recommendation from the Executive Committee, and possible action from the RFPG as it relates to the voting member reimbursement policy and procedures

Mr. Buscha stated that the Executive Committee met to discuss the procedure for voting member travel expense reimbursements. Mr. Buscha then walked through the proposed voting member reimbursement policy and noted conditions where reimbursements would not be authorized. He then opened the floor for comments to the policy noting his only comment was the removal of the "adjacent county" language, which was one of the conditions noted that restricted travel reimbursements. Ms. Powers agreed with Mr. Buscha's comments and stated the policy should serve to increase diversity in member participation.
Mr. Burrett then stated that the reimbursements should be considered on a case-by-case basis. Discussion ensued.

Ms. Max stated she would approve the policy as revised with the removal of the "adjacent county" language if the policy would be revisited during future planning cycles. Mr. Fisler moved to approve the voting member reimbursement policy as revised with minor changes. Mr. Stuckett seconded the motion, which carried unanimously.

AGENDA ITEM NO. 12: Approval and certification of administrative expenses incurred by the Project Sponsor for the development of Regional Flood Plan
Ms. Max stated that the administrative expenses covered the costs associated with the management of the grant on behalf of the SRIRPC. She stated this was a requirement and the maximum for each month was set at $5,000. Mr. Costello moved to approve the administrative expenses. Mr. Gaynor seconded the motion, which carried unanimously.

AGENDA ITEM NO. 13: Discussion and potential action to authorize the Planning Group Sponsor to negotiate and execute an amendment to the Regional Flood Planning Grant contract with the TWDB, to incorporate additional funding for the first cycle of regional flood planning, including necessary revisions to the contract scope of work and budget.
Mr. Buscha stated the amendment was to address additional funds that the SRIRPC had received from the TWDB. He stated the total amount received was $627,500, which would be used for additional tasks by the Technical Consultant. Mr. Costello moved to approve the contract amendment with the TWDB. Ms. Powers seconded the motion, which carried unanimously.

AGENDA ITEM NO. 14: Discussion and potential action to authorize the Planning Group Sponsor to negotiate and execute an amendment to the Regional Flood Planning Grant sub-contract with the Technical Consultant, Freese and Nichols, Inc., to incorporate additional funding for the first cycle of regional flood planning, including necessary revisions to the contract scope of work and budget.
Mr. Buscha stated the Project Sponsor would need to negotiate the amendment with the technical consultant, Freese and Nichols Inc., to fully execute the contract amendment. Mr. Costello moved to approve the contract amendment negotiations with FNI. Mr. Barnett seconded the motion, which carried unanimously.

AGENDA ITEM NO. 15: Presentation of Planning Group key dates and deadlines:
   a. Upcoming planning schedule milestones
   b. Next SRIRPC planning meeting to be held on December 9, 2021.
Mr. Smith stated the Technical Memorandum was the next major deliverable which would be due to TWDB on January 7, 2022.

AGENDA ITEM NO. 16: Update and discussion pertaining to In-person RFP meeting location(s)
Mr. Buscha stated that the Project Sponsor would be using the Trini Mendenhall Community Center for the next monthly planning meeting to address technical issues.

AGENDA ITEM NO. 17: Reminder regarding Planning Group member training on Public Information Act and Open Meetings Act
Mr. Buscha reminded all the members of the SRIRPC that the Public Information Act and Open Meetings Act trainings were mandatory.

AGENDA ITEM NO. 18: Consider agenda items for next meeting
   • Fifth member for Technical Committee
• Fifth member to Public Engagement Committee
• Solicitations for Small Business Voting Member
• Approval of Technical Memorandum
• Officer Elections

AGENDA ITEM NO. 19: Public comments – limit 3 minutes per person
Ms. Berrios stated there were no comments from members of the public.

AGENDA ITEM NO. 20: Adjournment
Mr. Boscha adjourned the meeting at 11:49 a.m.

__________________________
Alisa Max, Secretary

__________________________
Timothy Boscha, Chair
Item 6:
Announcement of new Alternate Members and new Non-Voting Members
Item 7:
Nomination, discussion, and possible action to add a fifth member to the Public Engagement and Technical Committees
Item 8: Update from the Project Sponsor regarding the solicitation process for the selection of the Small Business voting member representative, and officer elections.
Item 9:
Liaison Reports pertaining to other region(s) progress and status:
   a. Trinity Region
   b. Neches Region
   c. Lower Brazos Region
   d. Region H Water
Item 10:
Presentation and updates from the SJRFPG Technical Consultant
a. Reminder to complete stakeholder survey
b. Approval of Technical Memorandum
Technical Consultant Update

December 9, 2021
Task Updates

- Technical Memorandum (January) & Supporting Documentation
  - Technical Memorandum
  - Spatial Files & GIS Dashboard
- Upcoming Discussions
- Update on Outreach & Engagement (Task 10)
## Task 4C: Technical Memorandum

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<tbody>
<tr>
<td>a. List of political subdivisions and flood-related authorities</td>
<td>January 7(^{th}), 2022</td>
</tr>
<tr>
<td>b. List of relevant previous flood studies</td>
<td>January 7(^{th}), 2022</td>
</tr>
<tr>
<td>c. Maps and geospatial data representing the 100-year and 500-year flood events</td>
<td>March 7(^{th}), 2022</td>
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<tr>
<td>d. Maps and geospatial data representing flood prone areas</td>
<td>March 7(^{th}), 2022</td>
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<tr>
<td>e. Maps and geospatial data identifying where existing hydrologic and hydraulic models are available to evaluate FMSs and FMPs</td>
<td>March 7(^{th}), 2022</td>
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<tr>
<td>f. List of available flood-related models</td>
<td>January 7(^{th}), 2022</td>
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<tr>
<td>g. Flood mitigation and floodplain management goals adopted by the RFPG</td>
<td>January 7(^{th}), 2022</td>
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<tr>
<td>h. Documented process used by the RFPG to identify potentially feasible FMSs and FMPs</td>
<td>January 7(^{th}), 2022</td>
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<tr>
<td>i. List of FMEs and potentially feasible FMSs and FMPs identified</td>
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<tr>
<td>j. List of FMSs and FMPs that were identified but determined to be infeasible</td>
<td>January 7(^{th}), 2022</td>
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Technical Memorandum

• Interim Deliverable due to the TWDB by January 7th, 2022

• Allows TWDB to authorize effort associated with Task 5

• Included as meeting materials and posted on the SJRFPG website for review
**Exhibit D: Spatial Data**

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<td>January 7th, 2022</td>
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<td>Existing Infrastructure</td>
<td>January 7th, 2022</td>
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<tr>
<td>Proposed or On-going Flood Mitigation Projects</td>
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<tr>
<td>Existing Floodplain Management Practices</td>
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<td>Goals</td>
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<td>Flood Management Projects <em>(limited fields)</em></td>
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GIS Dashboard Demo

Region 6 San Jacinto Regional Flood Planning

Point Infrastructure: 603 Records
Line Infrastructure: 865.9 Miles
Polygon Infrastructure: 355.3 Square Miles
Upcoming Discussions in 2022

• Consider data to supplement survey responses when defining Flood Prone Areas (Task 2A)
• Technical Approach to Defining Future Flood Hazard (Task 2B)
• Discuss minimum standards (Task 3A)
• Discuss whether to **recommend** or **adopt** minimum standards (Task 3A)
• Consider metrics/data to inform Needs Analysis (Task 4A)
• Outreach & Engagement Plan for 2022 (additional funding)
• March Technical Memorandum Deliverables
Schedule

**December**
- RFPG to approve Technical Memorandum and authorize submittal of the completed document and required materials to the TWDB contingent upon incorporation of any necessary, non-substantive comments or changes

**January**
- Technical Consultant to submit the Technical Memorandum and required materials to the TWDB by January 7th, 2022
- RFPG to meet January 13th
- Technical Committee to meet following the RFPG meeting

**March**
- Technical Consultant to submit the Technical Memorandum and required materials to the TWDB by March 7th, 2022
Outreach & Engagement

• Stakeholder survey e-blast sent 11/23
• Social Media e-blast sent 12/2
• Stakeholder survey e-blast follow-up sent 12/6
• 647 unique users to survey site
• 31 survey responses
Item 11: Approval and certification of administrative expenses incurred by the Project Sponsor for the development of Regional Flood Plan
Item 12:
Presentation of 2021 Planning Group key dates and deadlines:
   a. Upcoming planning schedule milestones
   b. Next SJRFPG planning meeting to be held on December 9, 2021
Item 13:
Update and discussion pertaining to in-person RFPG meeting location(s)
Item 14: Reminder regarding Planning Group member training on Public Information Act and Open Meetings Act
Item 15: Consider agenda items for next meeting
Item 16:  
Public comments – limit 3 minutes per person
Item 17: Meeting Adjourn